

Department for Community and Constitutional Affairs
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Partnership Agreement: 2017-2019
Department for Community and Constitutional Affairs: Prison! Me! No Way!!! Jersey

1. Purpose of this Agreement

To establish and clarify the basis of a partnership between the Department for Community and Constitutional Affairs (CCA) and Prison! Me! No Way!!! Jersey (PMNW). To promote mutual understanding of the roles and responsibilities of both partners and to establish agreed working arrangements to support the achievement of the States of Jersey Strategic Plan goal to "Maintain a safe and just society" by reducing the harm associated with crime, anti-social behaviour and substance misuse.

Signatories:

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Chairman PMNW

.....
Minister for Home Affairs

29th March 2017

.....
Date

2. Outline of what the PMNW delivers

The aim of PMNW is to raise the awareness of young people in the Island about the causes, consequences and penalties of crime, by using a non-threatening and non-lecturing style of education. We hope to dissuade young people away from a life of crime, by using a multi agency approach, which will give young people information enabling them to make informed life choices to help them grow into responsible citizens and hopefully reduce the devastating effects of criminal behaviour on society.

In addition to the services provided under this agreement with the CCA, PMNW contributes to specific States of Jersey aims, in association with a number of States Departments and the Royal Court and its Departments, including:

Building a Safer Society (BaSS)

PMNW directly contributes to meeting the objectives of the BaSS Strategy namely:

Invest in young people in order to reduce the likelihood of future criminal and anti-social behaviour.

Invest in children and young people in order to reduce the likelihood of future substance misuse.

BaSS contributes to the States Strategic Plan goal to “Maintain a safe and just society”

The provision of services under this agreement, also support the delivery of the following CCA objective linked to the strategic goal to “Maintain a safe and just society”:

To ensure effective development and delivery of partnership arrangements to:

- help people feel secure in their homes and local communities by driving down levels of crime, anti-social behaviour and disorder, vulnerability and harm;

Furthermore the 4th Pillar of the Pillar of the Criminal Justice Policy (CJP) is “Joint Working” and the 5th is “Early Intervention” and it aims to support initiatives which:

- *Promote effective joint working, not only between the criminal justice agencies , but also the partner agencies in the public, private and voluntary agencies*
- *Provide early intervention to prevent criminality*

PMNW therefore expects and intends to work in partnership with the CCA.

PMNW will make itself available for consultation and be willing to respond to requests for comment by the above executive as well as the Scrutiny arm of the legislature.

3. Objectives of PMNW

The provision of services under this agreement, support the delivery of the CCA’s objectives linked to the States Strategic Plan goal to “Maintain a safe and just society” being:

- help people feel secure in their homes and local communities by driving down levels of crime, anti-social behaviour and disorder, vulnerability and harm.

4. Responsibilities of the Department for Community and Constitutional Affairs (CCA)

Within the terms of this partnership the CCA undertakes to:

- develop and maintain effective communication with PMNW to facilitate timely exchange of information to support planning and funding decisions;
- advise PMNW of States or Departmental policy decisions and strategies which may have an impact on the organisation's plans or services;
- draw attention to PMNW aims objectives and services within the States of Jersey and the community at large where the occasion arises;
- assure accountability and appropriate use of public funds on behalf of the States of Jersey;
- As soon as practicable, advise PMNW of States policies with regard to future funding decisions with a view to aid forward financial planning.

5. Responsibilities of PMNW Jersey

Within the terms of this partnership PMNW undertakes to:

- work with other organisations in and outside the Island, to deliver these aims;
- provide the CCA with an annual business plan, annual report and accounts, in accordance with the outline scheduled in Section 6 of this agreement;
- ensure that the programs delivered by PMNW include a current reflection of the experience of young offenders, both in their contact with the Police and in terms of custody in the Young Offenders Institute;
- allow access to the Comptroller and Auditor General to enable her to examine the audited accounts and other relevant documents of PMNW;
- ensure that the proceeds from the sale of any assets purchased from the annual grant from the States are disclosed to the CCA;
- in the exceptional circumstances of non-performance or non-compliance, through breach of States of Jersey Police or H.M. Prison La Moye Memorandum of Understanding or any other performance related situation that could not be resolved through problem solving criteria as per the SLA, undertake discussions between the Minister for Home Affairs and the Chair of PMNW Jersey;
- Should such exceptional circumstances arise, discussion will take place between the Home Affairs Minister and the Chair of PMNW, Jersey, to discuss and agree the terms of any residual repayment of the grant if deemed necessary.

6. Implementation of Agreement

Resources

To achieve the above the CCA and PMNW will each nominate a Contact Officer with specific responsibility for:

- liaison on at least a quarterly basis to ensure effective communication and feedback between both partners;
- the conduct of an annual review as part of a planning, budgeting, funding and reporting process, (see below) congruent with States business planning and funding cycles to ensure timely exchange of information and advice.

The Contact Officers shall be: Gillian Hutchinson - CCA and Lesley Harrison – PMNW

Annual Performance Review

The two Contact Officers will be responsible for establishing the joint review of the organisation's annual report and annual financial statements, normally by the end of June following each year of the Agreement.

The annual report and statements should include, or be supplemented with, the following information:

- the proportion of annual income represented by the grant;
- identification of other sources of funding;
- details of how the grant has contributed to the organisation meeting the aims/objectives of the States of Jersey;
- number of individuals who have benefited from this funding;
- identification of activities which have resulted from the receipt of this funding;
- any changes in the constitution, governance and related matters of consequence to this partnership and this Agreement.

7. Updating of Agreement

Whilst the purpose of this agreement is to provide the basis of an ongoing relationship between the CCA and PMNW, it is recognised that situations change and develop. As a result, specific arrangements sometimes have to be modified to take account of financial change or unforeseen circumstances.

From 2017 the basis upon which grants from BaSS will be awarded has been updated with the intention to seed-corn fund new initiatives that deliver the BaSS objectives or to fund short term projects under existing initiatives.

The existing initiatives funded from BaSS will need to ensure they have made provision for the above change in funding conditions.

Notwithstanding the above caution, this agreement is established with the intention that it will initially cover an overall period of approximately three years for 2017-2019, but is subject to the above review through discussion and mutual agreement.

8. Funding

In 2017, 2018 and 2019 the CCA will make a grant based on the approved budget for BaSS included in the Medium Term Financial Plan (MTFP) approved by the States. The grant will be £60,000 each year (subject to any amendment to the MTFP).

9. Problem Solving

As in all relationships, disagreements may occur from time to time. At such times designated Contact officers from the CCA and PMNW should seek to resolve the problem.

Where no resolution can be found, a resolution should be sought through discussion between the Chief Officer CCA and the Chair of PMNW.

10. Contact Addresses for all correspondence

Prison! Me! No Way!!! Jersey

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